## Approved FAD THE ST 200 M2 200 M2 20004-8

מתח	# 81-	709
ODP	# 21	

21 May 1981

MEMORANDUM	FOR:	Director	οf	Finance

Director of Data Processing

VIA:

Inspector General

STAT

FROM:

Chief, Audit Staff

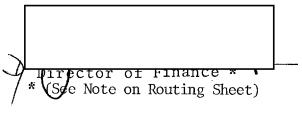
SUBJECT:

Audit of FRS

- 1. The Audit Staff has scheduled an audit of the computerized budget application Financial Resources System (FRS) to begin approximately 1 July 1981. The target date for completion is 31 August 1981. The audit will include a review of system design and operation to determine the adequacy of manual and automated controls.
- 2. The audit team will consist of three or four members of the Information Systems Audit Division. will be the supervising auditor. Members of my stall will contact you or your representatives to discuss matters of mutual interest prior to the start of the audit.
- 3. Please indicate your concurrence by signing and returning a copy of this memorandum.

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STAT



1 JUN 1981 Date

/s/ Bruce T. Johnson

Director of Data Processing

4 JUN 1981

Date

Distribution:

CONCUR:

Orig. - Signature & Return

1 - Addressees 1 - O/Compt/BMG

Approved For Pologoe 2003(12/03: GV-RPP94-0093)R069400290004-8

STAT

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				00933R000100290004-8 D SHEET
SUBJECT: (Optional)				
Audit of FRS				
FROM:			EXTENSION	мо.
Audit Staff 1201 Key				DATE
				8/21/81
TO: (Officer designation, room number, and building)	) OFFICE	OFFICER'S	COMMENTS (Number each comment to show from whom	
	RECEIVED	FORWARDED	INITIALS	to whom. Draw a line across column after each comme
1. TG	-			
' IG 6E19 HQS.				
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3. D/Fin		6/,	Q	Concur
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6.		0 / 1	<i>\</i>	3 to 7: Concur. It should be
<b>0</b> .			1	noted however that during this
				audit period, and in particular during the month of August, DBMB/AD
7. Audit Staff				and all Agency users of FRS (the
1201 Key				B&F components) will be heavily en-
8.				gaged with the OMB budget exercise.
				Your cooperation is solicited in minimizing the impact of your
9.			•	audit relative to the successful
				execution of this exercise. Al-
-			d	ternatively, depending on the scope of your audit, another time may be
10.				better?
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11.				5-7: Jalso concur, but
12.				I share OF's concerns.
				l company
13.		<del></del>		I also believe that the
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1 <b>4.</b> 				consulted on the living
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FORM 610 USE PREVIOUS

## Approved For Release 2003/12/03 : CIA-RDP84-00933R000100290004-8

Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M,"
"Comply with periodic reporting requirements," etc.

Action Officer: Name, organization, extension.

References: List of pertinent references. Copies should be attached in order listed.

Resource Package and Costs: Identify the Resource Package and total costs for each fiscal year if the action involves funds.

Routing: Who should see the action, whether for information, comment, concurrence, or signature/approval. The individual reviewing the action should initial and date where indicated. Place an "x" under the appropriate column for each component. If concurrences are contained on record copy of action, simply refer to the action.

Discussion: Narrative discussion of action - what led up to the action, why is it necessary, what do you want done. The pertinent references should be explained insofar as they relate to this action. If the action itself contains all this information, simply refer to the action.

Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.